



6733 Kitimat Road, Mississauga, Ontario, Canada L5N 1W3
 Phone: (416) 286-3332 | Fax: (416) 286-3885
 Email: info@cal-laboratories.com | www.cal-laboratories.com

SAMPLE SUBMISSION FORM

Client Purchase Order #

Client Information (For new clients, please include Reporting and Billing Account Information)

Full Name	Company Name
Email	Phone

Reporting Information (Current clients: Please complete if information has changed) / Billing Account Information (Current clients: Please complete if information has changed)

Full Name	Full Name		
Company Name	Company Name		
Address	Address		
City	Prov/State	City	Prov/State
Postal Code	Country	Postal Code	Country
Email	Email		
Phone	Fax	Phone	Fax

Service Options (*Pre-Approval required for Rush Orders)

Service Option	Data Delivery
Country Product Will Be Sold In:	Canada USA Other <small>(Please Specify)</small>

Sample Information (Please complete this form for each sample OR same group of samples. Attach additional samples information separately.)

Sample Type/Code	Material Stage	Sample Handling	Storage Condition
Sample Name	Lot Number	Sample Quantity	

Required tests listed below		Specification sheet attached with required tests highlighted	
#	Test	Method ¹	Specification
1			
2			
3			
4			
5			
6			
7			
8			
9			
10			

¹ For drug products, methods are required to be validated/verified. Validated methods need to be transferred and their suitability verified at contract test labs. Please advise if this service is required.

Sample Testing Authorization	Client Signature	Date
CAL Laboratory Coordinator Verified and Authorized	Laboratory Coordinator Signature	Date

Sample Shipment: Samples are accepted by mail or courier to: 6733 Kitimat Road, Mississauga, Ontario, Canada L5N 1W3

Sample deliveries are accepted Monday through Friday *(except holidays)*, from 9:00 am to 5:00 pm. All received samples will be processed the following business day. Please refer to our Terms and Conditions available on www.cal-laboratories.com.

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